# CI + SSP Planning Follow-Up with AGOs, Councils, Plans

**Wednesday, October 2, 2019**  
*Iliahi 103*  
3:00-4:30 pm

**Present:**  
Francisco Acoba, Candy Branson, Maria Bautista, Leigh Dooley, Bob Franco, No’eau Keopuhiwa, Kapu Landgraf, Kristie Malterre, Anne Matute, Dessa Lyn Millon, Karl Naito, Nāwa’a Napoleon, Veronica Ogata, Louise Pagotto, Kara Plamann Wagoner, Shannon Sakaue, Jamie Sickel, Craig Spurrier, Lani Suzuki-Severa, Shirley Tsukano, Joanne Whitaker

**Facilitators:**  
Jamie Sickel, Kara Plamann Wagoner, Joanne Whitaker

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<td><strong>Why Are We Here?</strong></td>
<td>At last meeting, members had stated that they wished to follow-up to discuss how we can move forward in CI + SSP planning once respective information is input into the dashboard.</td>
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| **Small Group Work** | Attendees divided into groups and then rotated, shifting their composition. Each time, groups were asked to discuss with their table mates:  
  - Share your goals and identify common themes  
  - Identify collaborative opportunities |
| **Share Out: Themes & Collaborative Opportunities** |  
  - Student Congress and Student Affairs both mentioned targeting evening students. Can we do programming together - i.e. “Snack and Chat?”  
  - A lot of our faculty/staff are experts in their own field. Maybe have a database to acknowledge this expertise. We usually look outside because we don’t know that this expertise exists.  
    - Can have shared spreadsheet which lists individuals and the skills that they are willing to help others with (i.e. Excel, etc.).  
  - We all need to be better with time management. Sometimes it’s hard to meet internal deadlines set for ourselves within internal groups. We also need to manage conversations that tend to get “lively.”  
  - There are so many things going on simultaneously - it’s hard to “get the job done.” Can I watch a meeting online somewhere? Can meetings be recorded?  
  - We’re all looking at communication and participation - we really just need a good communication plan so that we can have better participation.  
  - Suggest add name of contact person onto the CI + SSP plan so that we can better connect.  
  - Sustainability Plan - asked each AGO if can present to them. Solicited ideas of how they could implement. This year’s plan includes other 10 entities meant to be in plan. Making sure different types - AGOs, Admin, planning groups - need to reach across, still operating as 27 different entities. How did you schedule your planning process with AGOs this year? After 3 years, hit all of admin councils, AGOs, etc..Engage AGOs directly with all of these plans... |
Share Out: How can the College create opportunities/spaces for inclusive conversation and collaboration?

At the end of the academic year, how can we share our results in a way that will help us plan for the following year?

- With transparency of plans, can look at others' goals and see where can support; if have same goals, can collaborate and get to our goals faster. Next step - go through all the plans and see how our plans connect to everyone.
- Sustainability Plan does this - met with AGOS and other entities. Planning should always have that integrated - who do we need to work with?
- There will be a column for collaboration in the new plans.
- Nice thing about having larger group conversation is that you find out that there are others with same interests/goals. Maybe can use CAC venue for this type of discussion?
- When develop plans, anticipate who you'll need to implement. This is a different approach than others coming to you because of shared goals, interests.
- There should be no additional meetings - just repurpose existing meetings, consider days/times
- THINK: The Hidden Intellectual Network of Kapi'olani
  Did not typically address teaching, learning, assessment, etc.
  ○ Dissertation research, “The Doctors Are In.” sleep, birds, hygiene, travels, chocolate, etc.
- Kāhili Kū - developing networks in informal setting
- Point of share out - problem solving, talk about success/failures, what is the purpose?
- Get the task done “at the meeting.”
- AGOs, advisory councils, planning groups: maybe we don’t cross paths too much. How can the AGOs plan together, how do the advisory councils plan together, what are the planning groups going to get done?
- “Two Pizza Rule” - if you can’t feed everyone with two pizzas, your group is too big, harder to get work done.
- Celebrate

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