

**EMPLOYMENT APPLICATION CHECKLIST
KAPI'OLANI COMMUNITY COLLEGE**

Position Number		Position Title	
Ad Posting Date		Ad Closing Date	
Last Name		First Name	Middle Initial
Application 27A Signed			
Statement (1 - 2 pages)			
Resume			
3 References			
Transcripts			
Name	Official	Student Copy	Copy
Certificate(s)			
Name	Official	Student Copy	Copy
Letters of Recommendation			
Name			
Application Complete			
Entered in Form 17			