AGO Members: Veronica Ogata, Faculty Senate Chair; Nawa’a Napoleon, Kalāualani Chair; Helen Hamada and Carol Masutani, Staff Council Chairs; Kalani Fujiwara, Student Congress Advisor and William Arenivas, Student Congress Chair; Leon Richards, Chancellor; and Joanne Whitaker, Executive Assistant

Members Absent: Helen Hamada and Carol Masutani

Budget ARF process: Brian Furuto
The budget cycle timeline was delayed due to the late ARPD data. The ARFs (Allocation Request Forms) need to be submitted to the VCAS by February 20. The ARFs and an instruction memo will be sent to the AGOs for ranking on February 27. The policies for the budget process are KOP 1.111 and 1.112. Every council has its own ranking process. On March 6, there will be a town hall meeting to hear the rationale for the requests. The AGOs will determine the framework. The town meeting will give the campus the opportunity to review the ARFs and hear feedback. On March 20, the first ranking of the ARFs are due to the VCAS. On April 3, the 2nd rankings of the ARFs are due to the VCAS. This time, the ARFs can be used for personnel requests. All requests need to be tied to 1) strategic plan, 2) program review, or 3) health and safety. Personnel requests will be considered with the critical fill policy. The ARFs can be ranked 0, 1, 2, or 3 (0 being the lowest priority). Only 1/3 of the ARFs can have a ranking of 3 and 1/3 can be ranked 2.

Title III Update: Kelli Goya
The Title III grant provides approximately $10 million over 5 years. The funding is mostly for renovations and some funding for programs. The renovations will impact the entire campus. This round of Title III funds started October 2014. The focus of the grant is activities that promote a campus culture of student success. There are 3 components:

1. Renovations to provide infrastructure for collaborative learning with faculty, counselors and students. Proven strategies will be implemented to improve the achievement gaps for Native Hawaiians and all students.

   In year one, there will be renovations to Ohia 118 and lobby area, Mokihana classrooms and labs, ‘Ilima 202A-C, part of the Business Office, and the Maida Kamber Center. Overall, the renovations support the tutoring and mentoring program especially in math and English. The goal is to move students from developmental courses to college-level courses. The Student success course, IS109, will grow to 40 courses. In addition, more guidance will be provided for graduation and transfer, and professional development for faculty. The focus will be high impact teaching practices and student support services.

2. Strengthen assessment, evaluation and improvement. This includes managing course, program and institutional learning outcomes to deepen student learning. An assessment coordinator will be hired to implement AMS and develop outcome measures.

3. Increase fiscal stability at the college by increasing enrollment management strategies, persistence to graduation, reduce short- and long-term energy costs, and improving grant management for institutional development.

The renovations should focus on the 21st century classroom. What works best for students?
‘Ohana Website & KCC App Update: Raphael Lowe & Craig Spurrier
The ‘Ohana intranet site is open to students but primarily for faculty and staff. It replaces Quill. There is a central repository for all KCC policies. Minutes can be posted under the Spaces tab and there is a message board and image gallery. Training sessions will be scheduled to allow each area to manage and post to their own group. The web team was trying to achieve ease of use for faculty and staff. All the sites were brought together under ‘Ohana such as OFIE and Faculty Senate. The web team will suggest best practices and some standardization for ease of use. Privacy rights can be optioned. The focus is to improve communication to the community.

The AGOs all have space on the Group tab. The Chancellor requested more structure and to define a group in terms of their mission and vision as an educational institution. There needs to be guidelines about respect and transparency. It should not be used to promote agendas that are not in the best interest of the institution.

KCC app update: The web team will work with the students for functions on the app. More stakeholder meetings are being scheduled and there will be a large group meeting in February. FYE (First Year Experience) has specific features they want to see. All the requests will be vetted through the larger group. They are on track to meet the August launch date. This idea originated from a group of students and the student services areas. CELTT now leads the project. Student congress and student services will be actively involved. Bridges are being built within the community.

Student Success Campus Council Update: Veronica Ogata
The discussion was tabled for the CAC meeting.

Enrollment Management and Marketing Update: Carol Hoshiko
OCCR (Office of College and Community Relations) is working with Brenda Ivelisse on an enrollment management plan to not only to bring students to college but also to ensure persistence and graduation. Enrollment is down -1.7% from last spring or 132 students. Currently, 7,725 students are enrolled.

Chancellor Update: Leon Richards
President Lassner will be visiting the campus on February 3rd. The theme is, “Student Engagement, Student Learning, Student Success”. Student congress’ goals were to revise record keeping and archiving to mentor the new leaders and provide continuity. The goal is to ensure the success of Student Congress in the future.

AGO Updates
Updates were tabled for the CAC meeting.

Meeting Dates:
The meeting date and time were changed to Thursdays at 9am to accommodate AGOs’ schedules.

* For accompanying documents and/or access to all Authorized Governance Organization minutes and documents, please go to the Ohana website, under Groups, Authorized Governance Organizations

Submitted by: Joanne Whitaker
2015.1.21_Authorized_Governance_Organizations