Taskstream Demonstration

Presented to the CAC on May 8, 2015
Outcomes for this Session

- By the end of this demo, participants will be able to:
  - Recall the collaborative nature of decisions regarding the adoption of an assessment management system (AMS);
  - Describe how current assessment processes will be managed in Taskstream;
  - Give a timeline for Taskstream adoption;
  - Explain who will be using the Taskstream system;
  - Describe the basic elements of a workspace.
  - Describe at least one reporting function.
  - Specify dates for professional development.
Improving our Outcomes Assessment

- In the spirit of Queen Kapi‘olani’s motto
  “Kūlia i ka nuʻu”

- Faculty and staff have actively advanced the College’s assessment of student achievement of learning outcomes.
Spring 2013 SLO Survey

Prominent words in written responses…
Collective Conversations

- Dialogue at Faculty Forums
- Discussions and consideration by the Faculty Senate
- Planning and assessment of needs by the Ad Hoc Committee for SLOs
- Recommendations approved by the Faculty Senate and the Chancellor
- Shared selection process for assessment management system
Implementation Focus

- Minimize the **TIME**
- Create a clear, straightforward **PROCESS**
- Simplify **DATA** management and provide ready access
- Produce constructive and meaningful **REPORTS**
- Improve based on input from the users (**FACULTY** and **STAFF**)


Academic Units Assessment
How will I use the AMS?

“I write Program Reports!”

“I complete CLR’s!”

“I teach a course!”

“I have other plans!”

![Smiley faces with speech bubbles](image-url)
Assessment Process Comparison

Current

CAP (Course Assessment Plan)
CLR (Course Learning Report)

2014-2015 Assessment Cycle
Learning Outcomes
Assessment Plan
Assessment Results
Next Steps Plan
Assessment Update
Demo of the AMS - Overview

- Course Workspace
  - Standing Requirements
  - Assessment Cycle
Assessment Process Comparison

Current

- Learning Outcomes
- 2014-2015 Assessment Cycle
- Assessment Plan
- Assessment Results
- Next Steps Plan
- Assessment Update

CAP

CLR
Non-Instructional Units Assessment
Assessment Process Comparison

**Current**

![Counseling Learning Report](image)

<table>
<thead>
<tr>
<th>Program SLOs</th>
<th>Timeline</th>
<th>Expected Level of Achievement</th>
<th>Assessment Strategy/ instrument</th>
<th>Results of Program Assessment</th>
<th>Next Steps</th>
</tr>
</thead>
<tbody>
<tr>
<td>Example: SCO Ta</td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Example: SCO Tb</td>
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</tr>
</tbody>
</table>

Learning Outcomes

[Image of logo: taskstream]
Assessment Process Comparison

Current

<table>
<thead>
<tr>
<th>Means of Assessment and Criterion for Success</th>
<th>Guiding Questions</th>
<th>Responses</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. What tools or specific assessment tools were used?</td>
<td>1. What is the criterion for success? Did you reach it?</td>
<td></td>
</tr>
<tr>
<td>2. What is the criterion for success? Did you reach it?</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Analysis of Data Collected

3. What are the outcomes in terms of the program's process for determining who participated in the assessment and the sample size.

4. What did the data tell us about this process in terms of the program's process for determining who participated in the assessment? Defined criteria for success: implementation process, and data collection?

Assessment Plan

Assessment Results
Assessment Process Comparison

Current

Next Steps Plan
Assessment Process Comparison

Current

Assessment Update
Assessment Process Comparison

### Current

**Counseling Learning Assessment Report**

<table>
<thead>
<tr>
<th>Guiding Questions</th>
<th>Response</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. What are the learning outcomes?</td>
<td></td>
</tr>
<tr>
<td>2. What improvement strategies were implemented?</td>
<td></td>
</tr>
<tr>
<td>3. What are the assessment methods used?</td>
<td></td>
</tr>
<tr>
<td>4. What are the next steps for improvement?</td>
<td></td>
</tr>
</tbody>
</table>

### Next Steps Plan

- Learning Outcomes
- Assessment Plan
- Assessment Results
- Assessment Update

### taskstream

- **Advising**
- **Assessment**
- **Learning Outcomes**
- **Assessment Plan**
- **Assessment Results**
- **Next Steps Plan**
- **Assessment Update**
## Reporting – Outcome Alignment

### Organizational Area(s) within Kapi‘olani Community College (AMS) aligned with KCC Gen. Ed. and Institutional Outcomes (Kapi‘olani Community College (AMS))

**Legend:**
- 📰 Mapped
- 🗒️ Assessment Strategy Added

<table>
<thead>
<tr>
<th>Organizational Area</th>
<th>Institution and General Education Outcome Set</th>
</tr>
</thead>
</table>
| Kapi‘olani Community College (AMS) > Total Course Listing BIOL 124 Environment and Ecology | Gen Ed 1. Thinking/Inquiry  
Make effective decisions with intellectual integrity to solve problems and/or achieve goals utilizing the skills of critical thinking, creative thinking, information literacy, and quantitative/symbolic reasoning. |
| Kapi‘olani Community College (AMS) > Total Course Listing ENG 200 Composition II | Gen Ed 2. Communication  
Ethically compose and convey creative and critical perspectives to an intended audience using visual, oral, written, social, and other forms of communication. |
| Kapi‘olani Community College (AMS) > Total Course Listing MGT 118 Principles of Supervision | Gen Ed 3. Self and Community/Diversity of Human Experience  
Evaluate one’s own ethics and traditions in relation to those of other peoples and embrace the diversity of human experience while actively engaging in local, regional and global communities. |
| Kapi‘olani Community College (AMS) > Total Course Listing ENG 200 Composition II | Gen Ed 4. Aesthetic Engagement  
Through various modes of inquiry, demonstrate how aesthetics engage the human experience, revealing the interconnectedness of knowledge and life. |
| Kapi‘olani Community College (AMS) > Total Course Listing MGT 118 Principles of Supervision | Gen Ed 5. Integrative Learning  
Explore and synthesize knowledge, attitudes and skills from a variety of cultural and academic perspectives to enhance our local and global communities. |

**SUMMARY:**
- 3 Mapped
- 2 Measures Added
- 0 Mapped
- 1 Measures Added
- 0 Mapped
- 0 Measures Added
- 0 Mapped
- 0 Measures Added
- 1 Mapped
- 1 Measures Added
# Reporting – Assessment Cycle Summary

**Summary Results**

**Overall Statistics**
- There are 19 Participating Areas with access to this requirement within Kapiolani Community College (AMS).
- 10% (4/42) outcomes were included.
- 100% (4/4) of outcomes included have at least one assessment strategy specified.
- 100% (4/4) of outcomes included have assessment strategies with assessment results specified.

<table>
<thead>
<tr>
<th>Assessment Strategy Type/Method</th>
<th>Assessment Strategy Level</th>
<th>6 Total Assessment Strategies with Assessment Results</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program</td>
<td>4 (67%)</td>
<td></td>
</tr>
<tr>
<td>Institution</td>
<td>0 (0%)</td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td>0 (0%)</td>
<td></td>
</tr>
<tr>
<td>Unspecified</td>
<td>2 (33%)</td>
<td></td>
</tr>
<tr>
<td>Total Direct</td>
<td>4 (67%)</td>
<td></td>
</tr>
<tr>
<td>Survey</td>
<td>2 (33%)</td>
<td></td>
</tr>
<tr>
<td>Focus Group</td>
<td>0 (0%)</td>
<td></td>
</tr>
<tr>
<td>Interview</td>
<td>0 (0%)</td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td>0 (0%)</td>
<td></td>
</tr>
<tr>
<td>Total Indirect</td>
<td>2 (33%)</td>
<td></td>
</tr>
<tr>
<td>Unspecified</td>
<td>0 (0%)</td>
<td></td>
</tr>
</tbody>
</table>

**Comparison to Expected Level of Achievement**
- Not Met: 2 (33%)
- Met: 0 (0%)
- Exceeded: 4 (67%)
- Unspecified: 0 (0%)

**Comparison to Previous Assessment Results**
- Moving Away: 0 (0%)
- Approaching: 0 (0%)
- Exceeded: 4 (67%)
- Unspecified: 2 (33%)
## Reporting – Export to Excel

### Excel Sheet Details:

**Report:** Details for 2014-2015 Assessment Cycle: Assessment Plan and Assessment Results

**Workspace:** Course Assessment Workspace

**Report Generated:** Wednesday, May 06, 2015

<table>
<thead>
<tr>
<th>Participating Areas with Access</th>
<th>Outcomes</th>
<th>Assessment Strategies</th>
<th>Assessment Results</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kapi'olani Community College (AMS)&gt;&gt; Total Course Listing ENG 200 Composition II</td>
<td>1</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Kapi'olani Community College (AMS)&gt;&gt; Total Course Listing ENG 209 Business &amp; Managerial Writing</td>
<td>4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kapi'olani Community College (AMS)&gt;&gt; Total Course Listing HOST 152 Front Office Operations</td>
<td>10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kapi'olani Community College (AMS)&gt;&gt; Total Course Listing LAW 101 The Hawai'i Legal System</td>
<td>4</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Kapi'olani Community College (AMS)&gt;&gt; Total Course Listing MGT 118 Principles of Supervision</td>
<td>3</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>Kapi'olani Community College (AMS)&gt;&gt; Total Course Listing MCR 230 Molecular Biology</td>
<td>5</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>Totals:</td>
<td>27</td>
<td>13</td>
<td>0</td>
</tr>
</tbody>
</table>
Reporting – Dashboard Analytics

Dashboard for My Administrative Domain

Progress Overview

2013-2014 Assessment Cycle. Assessment Plan and Assessment Findings

Total participating areas: 19 with access

- 3 with Outcomes, 15%
- 3 with Assessment Strategies, 15%
- 3 with Assessment Results, 15%
- 1 with linked Actions, 5%
- 1 with linked Closing the Loops, 10%

Total Outcomes: 4 included

Created:

- 4 Outcomes
- 6 Assessment Strategies
- 6 Assessment Results
- 1 linked Actions
- 1 linked Closing the Loops

Comparison to Expected Level of Achievement

Comparison to Previous Assessment Results

Total budget requested: $0.00


Total participating areas: 19 with access

- 3 with Outcomes, 15%
- 3 with Actions, 15%
- 3 with Closing the Loops, 15%

Total Outcomes: 4 included

- 4 with Actions
- 4 with Closing the Loops
Professional Development for Instructional Units

- Program-level Workspace
  - May 18 or May 19 (your choice)
  - Duty Week, August 2015

- Course Level Workspace
  - May 20 or May 21 (your choice)
  - Duty Week, August 2015

- Online Tutorials
  - Available this summer
Timeline for Non-Academic Areas

- **1st Training**: May 18, 1pm-2pm
- **2nd Training**: Duty Week

Professional Development for Non-Instructional Areas

- **2014-2015**
  - Spring 2015
- **2015-2016**
  - Sept. 2015
- **2016-2017**
  - Start of new 3-year cycle assessment
Thank you for your interest!