Meeting was called to order by Acting Chancellor Louise Pagotto

Travel Requests: Brian Furuto
Travel requests were discussed

Accreditation Concerns: Joanne Whitaker
Accreditation concerns were discussed including the following:
- Completing the new Gen Ed Outcomes and Institutional Learning Outcomes by fall 2016
- Focusing on providing the same student services for students taking the course online as on campus
- Discussion on the Quality Focus Essay
- Preparing for the ACCJC 2018 self study

CAC Work Group Charge Revisions: Joanne Whitaker
Revisions to the CAC Work Group charges were discussed including having administrators as co-leaders for the Work Groups.

* For accompanying documents and/or access to all Administrative Staff Council minutes and documents, please go to the Ohana website, (https://ohana.kapiolani.hawaii.edu/groups/administrative-staff-council/) under Groups, Administrative Staff Council.

Submitted by: Joanne Whitaker
2016.3.7_Admin_Staff_Council_Minutes