Title: Chancellor's Administrative Staff Council Agenda
Place: 'Ilima 202A
Date: Tuesday, May 26, 2015
Time: 1:30-3:30 p.m.

Administrative Staff Members: Brian Furuto, Kelli Goya, Carol Hoshiko, Ann Ishida-Ho, Brenda Ivelisse, Salvatore Lanzilotti, Nawa’a Napoleon, Patricia O'Hagan, Louise Pagotto, John Richards, Leon Richards, Charles Sasaki and Joanne Whitaker

Members Absent: Patricia O'Hagan, Leon Richards and Charles Sasaki

Meeting Convened by: Louise Pagotto

Native Hawaiian Values and Culture: Nawa’a Napoleon
E nā kānaka e mālama ‘oukou i ke Akua
(Oh my people, honor your supreme being)
A e mālama ho'i ke kānaka nui a me ke kānaka ʻiki.
(Respect alike the rights of people great and humble)
E hele ka ‘elemakule ka lu wahine a me ke kama
(Go forth old men, old women and children
A moe i ke ala ‘a’ohe mea nāna e hoʻopilikia, hewa nō make.
(To lie on the path, if you are wronged, you should die.)

Travel Requests: Brian Furuto
Travel requests were discussed.

Master Calendar/Community Newsletter Update: Carol Hoshiko
Nawa’a Napoleon will create a title for the newsletter in Hawaiian. The calendars will be produced on Google calendars. Separate calendars will feed into the master calendar. The individual calendars are for academic, continuing education, fiscal, governance and advisory councils, meetings and forums, and personnel.

There will be a KCC canopy for the farmer’s market tent. For summer school's first day of instruction the enrollment is 2,398, which is +1.8% higher than last year. For fall, enrollment is currently at 4,643, which is +0.9% higher than the same date (90 days before instruction) last year.

FY 16 Budget and 5-year Budget Plan Questions
Annual fiscal reports and 5-year fiscal reports are due to the Vice Chancellor for Administrative Services on June 8.

Administrative Staff Updates: Admin Staff
• The first professional development on Hawaiian play space learning was held. The team was led by Keolani Noa and Lisa Kanae, 11 faculty from ESOL, math and English worked together to blend the courses. This may change how they deliver their courses.
• Centralized financial aid is being implemented as a 4-year pilot. UHCC system received 251,000 applications in 4 years. KCC had the highest number of applications. At KCC, 70,000 applied and were awarded a total of $251,000.
• On June 6, there will be an open house for the Heald students. Almost 600 students were contacted.
• Students who failed their prerequisites have been dropped from the courses that require them. Tuition for those courses will be refunded.
• Professional Development program FELI (ACE Experiential Learning Institute) was held on campus. 17 faculty participated. Results will be discussed.
• Vice Chancellor for Student Affairs will be attending the College Board Native American Conference. She is working with Kamehameha Schools to bring the College Board to Hawai‘i in 2017. There are pockets of programs that are doing well but we need to scale them.
• Kalāualani is working on the Title III, part A grant. The question is how is the college supporting Native Hawaiian students? They are gathering feedback from the entire campus.
• OCET (Office for Continuing Education and Training) members attended the International AtD conference in Orlando, which included 10,000 participants. If resources are not put into training, people will be left behind. OCET will revisit their position on campus. They are on target with their strategic plan, which is developing global competencies.
• Parking tickets will be issued if cars park behind the ‘Ilima building.
• If labs are open for students on nights and weekends, an employee (not a student) must be there.
• Renovation of the storage area in Kopiko and the EV (electric vehicle) project behind the ‘Ilima building are currently in process.
• Funds for R&M (renovations and maintenance) are limited and the process to apply for the funds have changed, making it more difficult to advocate for individual college’s needs.
• UHCC Student Success Council will be mandating co-requisite remediation courses. Instead of students taking 3 semesters of remedial courses, they will only be allowed to take one semester of remedial courses. There needs to be a policy to structure the initiative. The Council will create a few options that the campuses will choose from and will need to scale immediately. Implementation must take place by Fall 2016.

* For accompanying documents and/or access to all Administrative Staff Council minutes and documents, please go to the Ohana website, (https://ohana.kapiolani.hawaii.edu/groups/administrative-staff-council/) under Groups, Administrative Staff Council.

Submitted by: Joanne Whitaker
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