Administrative Staff Members: Maria Bautista, Brian Furuto, Kelli Goya, Carol Hoshiko, Ann Ishida-Ho, Brenda Ivelisse, Salvatore Lanzilotti, Nawa’a Napoleon, Patricia O’Hagan, Louise Pagotto, John Richards, Leon Richards and Joanne Whitaker

Members Absent:

Guests: Dr. M. Saaid Amzazi, President of Mohammed V University, Driss Guerraoui, Secretary General of the Economic and Social Council in Morocco, Hakim Ouansafi, Executive Director for Hawaii Public Housing Authority, Mae Mendelson, Hawaii/Morocco Friendship Society, Jan Rumi, Honorary Counsel of Morocco and Shirl Fujihara.

Dr. M. Saaid Amzazi, President of Mohammed V University, Rabat
An MOU is being discussed between Mohammed V University and the University of Hawai‘i Kapi‘olani Community College. This MOU has the potential of opening a relationship with Africa through Morocco. The partnership started in 1999. A commemorative book was presented to Chancellor.

Mohammed V University is a public university. Dr. Amzazi became President in January 2015. The goal is to finalize the MOU with KCC and Mohammed V University and to officially sign the agreement in December. With the MOU, KCC aims to develop strong relationships around academic/joint research programs, staff/faculty exchanges, and student exchanges. Mohammed V University offers medical, pharmacy, engineering, technology, humanities, economics, and social sciences. The King and Prince graduated from the university. There are 19 institutes in Mohammed V University. There are 2,500 faculty and 80,000 enrolled students. Also, 80% are enrolled at 5 open enrollment institutions. There are 4,000 international students. Annually, 10,000 students graduate. Employment is low for bachelor degree graduates. 27% of the graduates leave college after obtaining their bachelor’s degree. 60% continue on to their Master’s Degree. After obtaining their Master’s degree, 90% find employment and 10% continue to pursue a doctorate.

The total population of Morocco is 35 million. 800,000 students are enrolled in all universities. There is a large youth population. After high school, students can go for 2 years of training. Then, after 2 months of practical training, the students can enter the work force. The government is looking at these kinds of trades for students with a High School diploma or without a diploma. Morocco is developing in each sector and tying to workforce development. The U.S. and Morocco trade agreement is the only trade agreement between Africa and the U.S.

Native Hawaiian Values and Culture: Nawa’a Napoleon
‘O Kūhio ke kāne = Kūhio is the man
‘O Kīnoiki ka wahine = Kīnoiki is the woman
Noho pū hānau mai. ’O Kapi‘olani. They were together and gave birth to Kapi‘olani.
Nawa’a asked a few people to say who their mother and father were in Hawaiian.

Travel Requests: Brian Furuto
The travel requests were discussed.

All-Campus Open House: Your Kapi‘olani Experience: Ann Ishida-Ho, John Richards and Joanne Whitaker
The Royal Hawaiian Band and Hula halau from Roosevelt will be performing.

Decision Making Training in Violent Situation: Brian Furuto
What to do in a violent situation. There is one decision, two options: run or hide.
**Budget: Brian Furuto**
For fiscal year 2016, the General fund balance is $22.9 million, the Tuition and Fees Special Fund (TFSF) is $20.2 million, deferred revenue is $1.2 million. The total starting revenue is $41.9 million. On the expense side, payroll is $27.9 million, operating costs are $7.8 million, and the total expenditures are $41.9 million. Transfers (system expenses) are $2 million. Our ending cash balance is $1 million. High lecturer costs are an area of concern.

Budget allocations are being given to each area. Each area has control over how they spend their budget as long as they stay within their allocation. Deficit spending will not be allowed. It is important to read the memo that accompanies the budget allocation and follow the instructions carefully. The schedule is on target for faculty and staff to submit ARFs to their department chairs by November 20th.

**Public Charter School Partnerships - Leon Richards**
The letter from the DOE will be emailed to the Administration.

* For accompanying documents and/or access to all Administrative Staff Council minutes and documents, please go to the Ohana website, (https://ohana.kapiolani.hawaii.edu/groups/administrative-staff-council/) under Groups, Administrative Staff Council.

Submitted by: Joanne Whitaker
2015.10.19_Admin_Staff_Council_Minutes