The Kapi'olani Community College Faculty Senate met on April 5, 2004 and voted to approve the creation of a Foundations Board at Kapi'olani Community College. The purpose of the Board is to review courses and engage in discussions and planning for articulation in the newly created multi-lateral agreement between UH Manoa, Honolulu Community College (HCC), and Kapi'olani Community College (KCC).

It must be understood that the Foundations Board will be nested in a larger articulation structure at the campus, which will require the creation of other Boards and further delineation and clarifications of roles, responsibilities and lines of communication. As this structure evolves, it is anticipated that changes will be made to the composition and function of the Foundations Board. KCC has established its Foundations Board in advance because HCC and UH Manoa Boards have begun dialogue and planning and we need to become active members in this process as early as April 24, 2004.

The overall goal is to provide a transparent and efficient structure for articulation of courses between the three campuses and work towards the creation of a WI model of articulation. The Foundations Board is largely based on a model created recently by HCC that was endorsed by UH Manoa Foundations Board on March 24, 2004.

KCC Foundations Board
The KCC Foundations Board is established as an ad hoc Faculty Senate committee.

- **Membership:**
  1. Consists of 7 members, two for each area: Symbolic Reasoning, Written Communication, Global/Multicultural, and 1 representing a non-instructional area.
  2. Members shall be appointed by the FS.
  3. Terms shall be for two years.
  4. The chair and another member of the Board will represent the college in a multi-lateral UH Foundations Committee.

- **Function:**

  This board will decide on procedures for reviewing and approving courses based on core hallmarks in the Foundations area. The Faculty Senate (FS) shall approve procedures. Those procedures will become a matter of record in minutes published on the WWW and made available to the campus community. The chair and another member will also engage in discussions with the tri-lateral UH Foundation Committee.

  This board will also create a clear and transparent plan to evaluate the degree of compliance with hallmarks for the courses it has approved, in order to provide continuous feedback to the system Foundations Board to maintain confidence in its approval process. That plan will also be made available to the campus community, and to the system Foundations Board.

  The board will be charged with reporting to the FS, in writing, once each semester as to the courses it has reviewed and approved for Foundations designations. The chair and another member will also report to the tri-lateral UH Foundation Committee.

- All curriculum proposals for new and modified courses will be
submitted to the Curriculum Committee. Proposers who wish to obtain a Foundation designation will simultaneously submit the proposal to the Foundation Board. Established courses seeking only a Foundations designation will submit courses directly to the Foundations Board. The Curriculum Committee and the Foundations Board will submit all the recommendations to the FS.

Neghin Modavi, Chair
Faculty Senate

Kevin Roddy, Secretary
Faculty Senate

cc: Carol Paul-Watanabe, Curriculum Committee Chair