MULTI-CAMPUS FOUNDATIONS AGREEMENT MEETING
September 17, 2004
2:30 p.m.
UHM Hawai‘i Hall 309

Present: Neal Smatresk, Nathan Dwyer, Sherwood Maynard, Louise Pagotto, Leon Richards, James Nishimoto, Sharon Ota, Todd Sammons, Dennis Kawaharada, Pat Patterson, Jerry Saviano, Neghin Modavi, Tom Hilgers, Helene Sokugawa

Each campus—UH Mānoa, Honolulu Community College (HCC), and Kapi‘olani Community College (KCC)—prepared and shared their Foundations program portfolio at the meeting. Mānoa’s portfolio was sent by e-mail to the chief academic officers of HCC and KCC on September 14th.

There was discussion regarding the following matters:
- How to assess whether Foundations designations of courses approved by other campuses match Mānoa’s interpretation of the Foundations hallmarks.
- The need for appropriate assessment of student learning outcomes.
- Training for faculty on the interpretation of hallmarks and the development of student learning outcomes.

A motion was made and unanimously passed that the chairs would be the representatives of their campus, and that they would be the liaisons who attend the meetings of the Foundations board at other campuses. The chairs would meet regularly and report back to their individual campus boards.

It was agreed that the three campuses at the table would constitute the multi-campus Foundations committee. The current chairs of the Foundations boards at each campus (Nathan Dwyer, Jerry Saviano, and Todd Sammons) will meet to determine how to proceed to interpret the hallmarks, assess and approve a Foundations program, and handle grievances.