Kapiolani Community College Foundations Board Meeting, November 29, 2007, Ilima 202B

The meeting was called to order at 11:17 a.m. by Chairperson Kathleen Ogata.

Members Present: Florentino Abara, Francisco Acoba, Lina Doo, Debbie Harrison, Kathleen Ogata and Antonio Pizarro

Order of business:

1. The board members introduced themselves.

2. The purpose of the board to grant foundational status on courses that meet the appropriate hallmarks for articulation to Manoa was explained. Board members discussed the board’s relationship to system and college organizations, its process, and its principles for evaluating proposals. The KCC foundations board has the ultimate authority in granting foundational status for KCC courses. A new or renewal proposal needs to provide sufficient evidence to show that it meets the hallmarks, and the board generally agreed that a proposal needed at least two examples for each hallmark.

3. The board unanimously decided that the Math 112 proposal required revision. It did not answer the prompts on page 1 of the form. While the proposal answered the Foundations Hallmarks and Application Questions on page 2 of the form, the board found the answers insufficient. Board members suggested more specific language and at least two examples for each hallmark. For hallmark 3, specify which "usual algorithms" and "new algorithms" the course will cover. For hallmark 4, provide examples of the "appropriate symbolic techniques" the course will cover and the problems students will model in the course. One question also need to be answered. The old Math 111 and the new Math 112 have similar course descriptions. What is the relationship between these courses?

4. It will be decided upon receipt of the revised MATH 112 proposal whether to have another meeting or to vote by e-mail.

The meeting was adjourned at 12:02 p.m.

Minutes submitted by Francisco Acoba
Kapiʻolani Community College Foundations Board Meeting
April 28, 2008, Ilima 202B

Chairperson Kathleen Ogata called the meeting to order at 10:05am.

Members present: Florentino Abara, Francisco Acoba, Lina Doo, Kathleen Ogata and Antonio Pizarro

Order of business:

1. Discussion with regards to the following math courses which are listed as FS (Foundations- Symbolic Reasoning) – MATH 103, 115, and 135.
   a. These courses currently have FS designation for KCC AA degree but the credits for these courses do not articulate to the other campuses as because the KCC Foundations Board has not received and approved the course designation proposals for the courses.
   b. Problem: these courses may not be accepted as fulfilling degree requirements by some colleges/schools at UH Manoa. Additionally, if there is approval for the FS designation, it should be articulated.
   c. To give KCC students more opportunity to articulate Gen Ed credits a motion was made and approved to send a letter to course coordinators for the above math classes requesting that they submit Foundations Course Designation proposals. The deadline for submittal is November 1, 2008.

2. Nominations were held for the incoming chairperson. Florentino Abara was unanimously elected as the incoming chairperson.

3. Last item of discussion was made with regards to the term of membership of the Foundations Committee. Currently, the by-laws are not clear with regards to the term of office. Kathy made a suggestion that we consider a 3-year term for the chairperson to allow the chair to make a meaningful contribution after a steep learning curve and to facilitate the training the incoming chairperson.

The meeting was adjourned at 11:05am.

Lina Doo submitted minutes