Call to Order: Nawa‘a Napoleon, Co-Chair

Prior Meeting Minutes Approval: Nawa‘a Napoleon
There were two edits to the minutes: Susan Jaworowski added the words, “CTE students are a different population of student” to page 4 of the minutes. Anthony Silva also asked for clarification on the sentence, “Do not mention institutional assessment.” This is in reference to the name of the CAC Work Group. The ALO noted that the Chancellor requested to include institutional assessment in the name of the Work Group. The final decision has not been made at this time.

ACCJC Evaluation Team Experience: Patricia O’Hagan and Salvatore Lanzilotti
Patricia O’Hagan and Salvatore Lanzilotti both were on ACCJC evaluation teams for LA East and LA Southwest Community Colleges. These were the take aways from the experience:

- Add the mission statement to annual reporting documents to ensure that the mission statement is noted throughout the document. The mission statement is on our CPR form.
- Standard II: All courses and all competencies to be assessed. Is there a plan? How can the evidence show that all competencies are being assessed?
- Make sure evidence documents are available.
- Not only do faculty need to show they are making changes due to the results from SLOs, the administration need to show how their decision making or resource decisions reflect the results from SLOs.
- Don't try to hide the problems but show plans as to how to address the problems.
It was recommended that members should serve on evaluation teams as they learn how the process works.

**Gen Ed/ILO Update: Dawne Bost**
After extensive discussion, the Institutional Outcomes Working Group is proposing four Institutional Learning Outcomes (ILOs). The process will be as follows:

- Tomorrow, ask for feedback on the proposed ILOs from the CAC Accreditation Work Group, the AGOs and the Faculty Senate SLO committee
- On April 28th, the feedback will be incorporated, compiled and the ILOs revised, as necessary
- The Department Chairs will work with them over the summer
- The goal is for the ILOs to be approved by the end of September.

The discussion on general education outcomes will be tabled for a later date. Taskstream will be able to load the ILOs and align them to program outcomes.

**Standard II: Do we have the evidence?: Joanne Whitaker**
The ALO asked the members to work t

**Next Meetings:**

Tuesday, May 10, 2016 at 2-3pm