Taskstream Update: Amy Yamashiro, Interim Assessment Coordinator
There are eight faculty members who are meeting to set up the AMS (Assessment Management System or Accountability Management System). The goal is to create a system that supports our current assessment process. Another goal is ease of use for the faculty. A subgroup is working on the LAT (Learning Achievement Tool).
In the summer, professional development workshops will be provided for interested faculty. Two programs will pilot the system starting at the end of February: New Media Arts and Hospitality and Tourism. Ten additional courses will also pilot the system.

Dawn Zoni is overseeing the implementation of the non-instructional areas including counseling, student affairs, CELTT and the library. They are working separately with the team at Taskstream. They are building a shell for the SAOs (Service Learning Outcomes) for KISC. KISC will administer a follow-up survey in April. Two templates for the SAOs for library and counseling are being set up. In the spring, those who are using the system are called “piloters”. In the fall, they will be called “early adopters”.

Brian Furuto sent a document for the work group to review on SAOs for administrative services. The work group members felt that baseline and target numbers should be added to the SAOs with the caveat that resource limitations may affect the outcomes. They also indicated that Human Resources SAOs were focused on how they were training the community and should address their internal processes as well.

Student Learning Outcomes (SLOs) and Service Area Outcomes (SAOs) Update: Laure Burke, Anthony Silva, Dawn Zoni
Until Taskstream is fully operational (Fall 2016), OFIE will continue to compile SLO data. At this point, 70% of the SLOs have been addressed with the goal of all SLOs assessed by spring 2016. May 18, 2015 is the deadline for reporting on the CLRs (Course Learning Reports) from fall 2014 and spring 2015.
The Counseling units have a matrix to assess 15 SLOs. The first round of SLO assessments was due September 2014.

It was noted that there were no CAPs (Course Assessment Plans) for the courses that were newly approved. In addition, general education or institutional outcomes will need to be discussed further. A faculty senate committee on general education has been formed and may assist in this process.

**AMS coordinator position update: Louise Pagotto**
MQs (minimum qualifications) have been approved. Signatures are needed from business office and Chancellor for the SF-1 before the job can be advertised. The screening committee has been formed.

**New Chair for the CAC Accreditation and Assessment Work Group:**
The new chair will be Lisa Kanae. Thank you to Dawn Zoni who chaired the February meeting.

**ACCJC Report Update: Annual/Fiscal Reports and Midterm Reports: Joanne Whitaker, ALO (Accreditation Liaison Officer)**
The Annual/Fiscal Report is due on March 31, 2015 and the Midterm Report is due October 15, 2015. Work has started in preparing for both reports. There was a question from all the community colleges as to how to respond to the Commission Requirement regarding faculty evaluations and 5-year reviews. The evaluations are due to the department chairs on February 17.

**ACCJC Evaluation Team applications: Joanne Whitaker**
Lisa Kanae and Katrina Ghazanfar requested to participate in an ACCJC evaluation team. Their names will be submitted to ACCJC.

* For accompanying documents and/or access to all CAC Accreditation and Assessment work group minutes and documents, please go to the Ohana website,) under Groups.

Submitted by: Joanne Whitaker
2015.2.10_CAC_Accreditation_and_Assessment_Work_Group